



The PROCUREMENT ROUND-UP 2018
CLASS SCHEDULE
THURSDAY—NOVEMBER 29, 2018

WEDNESDAY, NOV. 28, 2018

5:00PM—8:00PM

EARLY REGISTRATION
REGISTRATION

7:00 – 5:00

8:00 – 5:00

TABLE/EXHIBITS OPEN
THURSDAY & FRIDAY

8:00 – 8:10

INTRODUCTION

8:10 – 9:00

T-1 STAYING UP WITH THE NEW LEGISLATIVE LAW

- Cyd Grimes
- Carol Cooper
- Narita Holmes

9:00 – 10:00

T-2 THE DIFFERENCE BETWEEN BIDS, RFP's, & RFCSP's—
WHICH TO USE

- Carol Cooper
- Narita Holmes

10:00 – 11:00

T-3 SPECIFICATION WRITING

- Mark Rogers

11:00 – 12:00

T-4 10 KEY ELEMENTS OF A CONTRACT

- Winifred Dominguez
- Elizabeth Nealy

12:00 – 1:00

LUNCH

1:00 – 2:00

T-5 ANTITRUST BASICS FOR GOVERNMENT PURCHASERS

- Nick Grimmer

2:00 – 3:00

T-6 LEARN THE CONTRACT TERMS & CONDITIONS WITH
TECHNOLOGY VENDORS

- Joanne Severn

3:00 – 4:00

T-7 ARE YOU READY FOR AN AUDIT

- Narita Holmes

4:00 – 5:00

T-8 RECAP OF THE PURCHASING METHOD FOR
CONSTRUCTION PROJECTS

- Carol Cooper
- Narita Holmes

5:00 – 7:00

RECEPTION/NETWORKING SESSION



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FRIDAY—NOVEMBER 30, 2018**

8:00 – 9:00	F-9	THE BASICS OF PUBLIC PURCHASING <ul style="list-style-type: none">• Carol Cooper• Narita Holmes
9:00 – 10:00	F-10	E-PURCHASES SAVE THE FORREST <ul style="list-style-type: none">• Darren Henderson
10:00 – 11:00	F-11	THE MOST IMPORTANT PART OF THE PURCHASING PROCESS—EVALUATION <ul style="list-style-type: none">• Anne Wheeler
11:00 – 12:00	F-12	KNOW THE FEDERAL PROCUREMENT LAW—CFR 200/EDGAR MANUAL <ul style="list-style-type: none">• Jesus Amezcua
12:00 – 1:00		LUNCH (ON YOUR OWN)
1:00 – 2:00	F-13	CHECKLIST OF CONTRACT MANAGEMENT <ul style="list-style-type: none">• Joanne Severn• Anne Wheeler
2:00 – 3:00	F-14	HEADLINE NEWS OF 2018 <ul style="list-style-type: none">• Panel of Speakers
3:00 – 4:00	F-15	REAL PROCUREMENT QUANDARIES <ul style="list-style-type: none">• Carol Cooper• Narita Holmes
4:00 – 5:00	F-16	QUESTIONS & ANSWERS <ul style="list-style-type: none">• Cyd Grimes• Carol Cooper• Mark Rogers• Narita Holmes• Jesus Amezcua